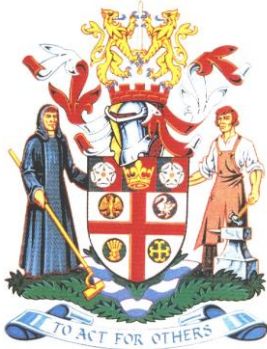


Selby District Council



Agenda

Meeting: **Executive**
Date: **Thursday, 11 March 2021**
Time: **2.00 pm**
Venue: **Microsoft Teams - Remote ([Click here](#))**
To: **Councillors M Crane (Chair), R Musgrave (Vice-Chair),
C Lunn, C Pearson and D Buckle**

1. Apologies for Absence

2. Disclosures of Interest

A copy of the Register of Interest for each Selby District Councillor is available for inspection at www.selby.gov.uk.

Councillors should declare to the meeting any disclosable pecuniary interest in any item of business on this agenda which is not already entered in their Register of Interests.

Councillors should leave the meeting and take no part in the consideration, discussion or vote on any matter in which they have a disclosable pecuniary interest.

Councillors should also declare any other interests. Having made the declaration, provided the other interest is not a disclosable pecuniary interest, the Councillor may stay in the meeting, speak and vote on that item of business.

If in doubt, Councillors are advised to seek advice from the Monitoring Officer.

3. Minutes (Pages 1 - 8)

The Executive is asked to approve the minutes of the meeting held on 4 February 2021.

4. Veritau North Yorkshire Contract Extension 2021 (Pages 9 - 12)

Report E/20/37 asks the Executive for approval to extend the contract with Veritau North Yorkshire for Internal Audit, Counter Fraud, Risk Management and Information Governance services for a further 2 years to 31 March 2024.

5. Review of Community Engagement and Funding 2021-23 (Pages 13 - 18)

Report E/20/38 outlines the current position in relation to Community Engagement and Funding arrangements for the Council and proposes the need to review our recovery approach to community engagement and funding during the current Coronavirus pandemic. With a Local Government Review (LGR) now in formal consultation, the report seeks to find an interim position for the Council to support local communities up until a clear direction for the Authority is developed.

6. Corporate Performance Report - Quarter 3 - 2020-21 (Pages 19 - 42)

Report E/20/39 outlines the quarterly Corporate Performance Report which provides a progress update on delivery of the Council Plan 2020-2030 as measured by a combination of progress against priority projects/high level actions; and performance against key performance indicators (KPIs).

7. Places and Movement Study (Pages 43 - 52)

Report E/20/40 seeks the Executive's agreement to undertake a public consultation on the draft proposals within the Places and Movement Study that is being undertaken for Selby, Sherburn and Tadcaster, in partnership with North Yorkshire County Council, and jointly funded by the York and North Yorkshire LEP.

Janet Waggott

**Janet Waggott
Chief Executive**

Date of next meeting
Thursday, 1 April 2021 at 2.00 pm

For enquiries relating to this agenda please contact Palbinder Mann, on 01757 292207 or pmann@selby.gov.uk

This meeting will be streamed live online. To watch the meeting when it takes place, [click here](#) and select the relevant date. At the time of the meeting click on the link under the 'Media' section.

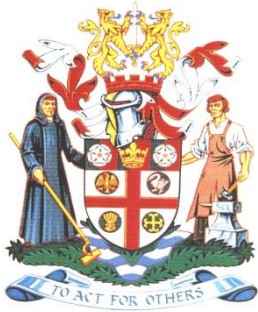
Recording of Council Meetings

Selby District Council advocates openness and transparency as part of its democratic processes. Anyone wishing to record (film or audio) the public parts of the meeting should inform Democratic Services of their intentions prior to the meeting on democraticservices@selby.gov.uk

This page is intentionally left blank

Agenda Item 3

Selby District Council



Minutes

Executive

Venue:	Microsoft Teams - Remote
Date:	Thursday, 4 February 2021
Time:	2.00 pm
Present:	Councillors M Crane (Chair), C Lunn, C Pearson and D Buckle
Also Present:	Councillors R Packham
Officers Present:	Janet Waggott (Chief Executive), Dave Caulfield (Director of Economic Regeneration and Place), Suzan Harrington (Interim Director Corporate Services and Commissioning), Karen Iveson (Chief Finance Officer (s151)), Alison Hartley (Solicitor to the Council and Monitoring Officer), Julian Rudd (Head of Economic Development and Regeneration) (for minute item 72) , Keith Cadman (Head of Commissioning, Contracts and Procurement) (for minute item 73) and Palbinder Mann (Democratic Services Manager)
Public:	3

NOTE: Only minute numbers 68 to 69 and 72 are subject to call-in arrangements. The deadline for call-in is 5pm on Wednesday 17 February 2021. Decisions not called in may be implemented from Thursday 18 February 2021.

64 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillor Musgrave.

65 MINUTES

The Executive considered the minutes of the meeting held on Thursday 7 January 2021.

RESOLVED:

To approve the minutes of the meeting held on Thursday 7 January 2021 for signing by the Chair.

66 DISCLOSURES OF INTEREST

There were no disclosures of interest.

67 PROPOSED REVENUE BUDGET AND CAPITAL PROGRAMME 2021/22 AND MEDIUM TERM FINANCIAL PLAN

The Lead Executive Member for Finance and Resources presented the report which outlined the draft revenue budget; capital programmes and the Programme for Growth for 2021/22 to 2023/24.

The Lead Executive Member for Finance and Resources explained that the budget proposed a council tax freeze for 2021/22, a one off increase in contingency for services impacted by Covid-19 of £1.5m and a drawdown from reserves of £2.27m. In addition, the budget proposed deferring savings until 2023/24.

The Executive was informed that the budget had been considered by the Policy Review Committee, a briefing had also been held for Members and a public consultation exercise had been undertaken.

In response to a query concerning Community Engagement Forums (CEFs) funding in 2021/22, it was noted that this was contained in the base budget.

RESOLVED:

That subject to consideration of the budget consultation responses, to submit the proposed budgets, bids, savings and Council Tax proposals for 2021/22 be submitted to full Council for consideration.

REASON FOR DECISION:

To enable the Council to set its budget and Council Tax for the coming financial year.

68 FINANCIAL RESULTS AND BUDGET EXCEPTIONS REPORT TO 31ST DECEMBER 2021

The Lead Executive Member for Finance and Resources presented the report which outlined the financial results and budget exceptions to 31st December 2020.

The Lead Executive Member for Finance and Resources explained that there had currently been just under £3m in 2020/21 due to Covid-19 and that £1.2m in Covid-19 funding had been received from the Government. In respect of the full year forecast, this was currently showing a £197k deficit in the General Fund and a Housing Revenue Account (HRA) surplus of £3.9m. The Executive was informed that General Fund and HRA planned savings were currently on target against the revised budget.

The Lead Executive Member for Housing, Health and Culture informed the Executive that the surplus in the HRA was for major house repairs which were currently unable to be carried out due to Covid-19.

The Executive praised the work of the officers in distributing financial Covid-19 support grants to businesses and stated that positive feedback had been received from businesses on this.

RESOLVED:

- i) **To endorse the actions of officers and note the contents of the report.**
- ii) **To approve the re-profiled capital programmes and Programme for Growth as set out at Appendices C and D.**

REASON FOR DECISION:

To ensure that budget exceptions are brought to the attention of the Executive in order to approve remedial action where necessary.

69 TREASURY MANAGEMENT QUARTERLY UPDATE Q3 2020/21

The Lead Executive Member for Finance and Resources presented the report which reviewed the Council's borrowing and investment activity (Treasury Management) for the period 1st April to 31st December 2020 (Q3) and presents performance against the Prudential Indicators.

The Lead Executive Member for Finance and Resources explained that the Bank of England interest rates remained low and that in relation to borrowing, the Council's Prudential Indicators had not been breached during this period.

RESOLVED:

To endorse the actions of officers on the Council's treasury activities for Q3 2020/21 and approve the report.

REASON FOR DECISION:

To comply with the Treasury Management Code of Practice, the Executive is required to receive and review regular treasury management monitoring reports.

70 TREASURY MANAGEMENT STRATEGY 2021/22

The Lead Executive Member for Finance and Resources presented the report which outlined the Council's Treasury Management Strategy.

The Lead Executive Member for Finance and Resources explained that the strategy took into account new rules that prevented Public Works Loans Board borrowing for yield and added that the Council had no plans to invest in yield however this was kept under review.

RESOLVED:

To recommend to Council that:

- i) The Operational Borrowing Limit for 2021/22 is set at £73m**
- ii) The Authorised Borrowing Limit for 2021/22 is set at £78m**
- iii) Councillors delegate authority to the Chief Finance Officer to effect movement within the agreed authorised boundary limits for long-term borrowing for 2021/22 onwards.**
- iv) Councillors delegate authority to the Chief Finance Officer to effect movement within the agreed operational boundary limits for long-term borrowing for 2021/22 onwards.**
- v) The treasury management strategy statement 2021/22 be approved.**
- vi) The minimum revenue provision policy statement for 2021/22 be approved.**
- vii) The treasury management investment strategy for**

2021/22 be approved.

viii) The prudential indicators for 2021/22 which reflect the capital expenditure plans which are affordable, prudent and sustainable be approved.

ix) The Capital Strategy for 2021/22 be approved.

REASON FOR DECISION:

To ensure the Council's Treasury Management Strategy and associated policies are prudent and affordable.

71 PRIVATE SESSION - EXCLUSION OF PRESS AND PUBLIC

It was proposed, and seconded, that the Executive sit in private session for the following business due to the nature of the business to be transacted.

RESOLVED:

That, in accordance with Section 100(A)(4) of the Local Government Act 1972, in view of the nature of business to be transacted the meeting be not open to the press and public during discussion of the following items as there will be disclosure of exempt information as described in paragraphs 3 and 6 of Schedule 12(A) of the Act.

72 PROMOTION OF POTENTIAL DEVELOPMENT AT BURN AIRFIELD

The Lead Executive Member for Communities and Economic Development presented the report which outlined potential development at Burn Airfield.

The Executive considered and discussed the report including the proposals outlined, future steps and any financial implications.

RESOLVED:

- i) To promote the landholding at Burn Airfield for potential residential led development by submitting a case for allocation in the emerging Local Plan process;**
- ii) To give delegated authority to the Director of Economic Regeneration & Place, in consultation with the Leader, to:**
 - a. Procure any technical work necessary to support the proposal, and**

- b. **submit technical work and representations in support of the proposed allocation to meet the Local Plan process deadlines; and**
- iii) **To Allocate use of up to £100k within the Council's existing P4G budget 'Making Our Assets Work' to fund the initial technical work to support promotion of the site through the Local Plan.**

REASON FOR DECISION:

The Council acquired over 200 hectares of land at Burn Airfield in 2014 due to its strategic development potential. Work on a new Selby District Local Plan is moving forward and will guide future development in this area up to 2040. For large scale development to come forward in this period, it should accord with policies and proposals in the Local Plan, with significant development sites being allocated for residential or other uses. If the Burn site is not allocated in the Local Plan, planning permission to realise the potential major development value of the land during the lifetime of this Plan is highly unlikely.

73 REVIEW OF FUTURE OPTIONS FOR SUMMIT AND LEISURE SERVICES

The Leader of the Council introduced the report which outlined a review of future options for Summit and leisure services and stated that the report had been taken as an urgent item due to the need for a decision prior to 5th February due to commercial reasons.

The Executive discussed the options presented in the report and asked questions of officers in relation to the implications of the proposed recommendations. The Executive also considered the financial and legal implications presented in the report and outlined by officers.

It was noted that the Chairman of the Overview and Scrutiny Committee had consented to the item being urgent and in the absence of the Chair of the Policy Review Committee and the Chairman of Council, the Vice Chairman had also consented to the item being urgent.

RESOLVED:

- i) **To approve the proposed contract exit payment of £510,000 from Inspiring Health Lifestyles (IHL) to Selby District Council (SDC) to enable the early termination of the Summit Contract on 12th February 2021 and**

that that sum is applied to the outstanding borrowing applicable to the asset.

- ii) **To give delegated authority to the Director of Corporate Services and Commissioning in consultation with the Leader of the Council, Solicitor to the Council and the Chief Finance Officer to agree the terms of a deed of surrender for the summit contract and summit lease such terms to include the settlement of any outstanding covid 19 claims, amendments to performance bonds and waiving of management fees due to covid 19 as set out in the financial implications of this report.**
- iii) **To note the decision of the Director of Corporate Service and Commissioning taken in consultation with the Leader of the Council to issue a licence to the NHS / CCG to occupy part of the summit building for use as a Covid 19 mass vaccination facility for a period of 6 months from 1st February 2021 at a weekly rental of £1,750 plus NNDR and utilities costs.**
- iv) **To give delegated authority is given to the Director of Corporate Services and Commissioning in consultation with the Leader of the Council, Solicitor to the Council and the Chief Finance Officer to negotiate and agree a Covid business plan for the leisure services contract along with contract variation and associated Covid subsidy (to accord with the principles as set out in Appendix a) effective from 1st April 2021.**
- v) **In accordance with the Constitution, as the decision is not wholly in accordance with the budget approved by the Council at this time, a full report of the decision be taken to the next ordinary Council meeting explaining the decision, the reasons for it and why the decision was treated as a matter of urgency.**

REASON FOR DECISION:

- 1) *To facilitate the termination of the Summit contract on*

reasonable terms to enable it to be made available to the NHS for use as a Covid-19 mass vaccination centre and to reduce the financial burden from IHL to assist in securing their financial viability in the short to medium term.

- 2) *To secure the continuing provision of Leisure Services in the Selby District post Covid-19 by IHL.”*

The meeting closed at 3.24 pm.



Report Reference Number: E/20/37

To: Executive
Date: 11 March 2021
Status: Non-Key Decision
Ward(s) Affected: All
Author: Karen Iveson, Chief Finance Officer
Lead Executive Member: Councillor Cliff Lunn, Lead Executive Member for Finance and Resources
Lead Officer: Karen Iveson, Chief Finance Officer

Title: Veritau North Yorkshire contract extension 2021

Summary:

The current contract for assurance services¹ between the council and Veritau North Yorkshire Limited (VNY) was agreed in 2012. The contract was initially for seven years from 1 April 2012 to 31 March 2019. The contract includes options to extend for three years and then a further two years. In 2018, the council agreed to extend the contract for three years from April 2019. This extension is due to expire on 31 March 2022. A decision is now required about whether to enter into a further extension of two years. Under the terms of the contract, the council is required to notify VNY of its intention in respect of extending the contract by 31 March 2021.

It is proposed to agree a further two year extension of the contract with VNY. The extension will allow the council to consider its requirements for assurance services in the longer term, once the results of the Government's decision on Local Government Reorganisation is known.

The Audit and Governance Committee has been consulted in advance of a decision by the Executive, and were supportive. A decision to extend would be in accordance with the council's contract procedure rules and within the terms of the original contract agreed with VNY.

Recommendations:

It is recommended that the Veritau North Yorkshire contract for Internal Audit, Counter Fraud, Risk Management and Information Governance services be extended for a further 2 years to 31 March 2024.

¹ Assurance services includes internal audit, counter fraud, risk management and information governance.

Reasons for recommendation

To secure internal audit and associated services in accordance with the Council's Procurement procedure Rules and current contract.

1. Introduction and background

1.1 Veritau North Yorkshire Limited was formed in 2012 by the council, in partnership with other district councils in North Yorkshire, and Veritau Limited (owned by North Yorkshire County Council and City of York Council). The council is a shareholder in the company, which was formed to provide assurance services to the North Yorkshire districts as part of a desire to form a genuine partnership which would deliver benefits to the council as a member. The company was formed in accordance with Teckal² principles allowing the partners to maintain control over the company and place work with it without competitive tendering.

2. The Report

2.1 The company provides economies of scale across a range of areas. A number of examples are set out below.

- A low ratio of management and administration overheads to direct costs compared to smaller in-house teams.
- A common framework for the delivery of services, including management systems, in use across all clients.
- Unified procedures are in place for the delivery of services as far as possible. This means that employees can undertake work interchangeably at all sites. It also means that changes in practice can be managed centrally - for example updates required to reflect changes in legislation and professional standards.
- Common work programmes are used across clients where possible, which makes delivery of work more efficient.
- As a large provider, VNY is able to invest in and employ specialists (for example IT audit expertise).

2.2 The economies of scale mean that the council receives a far higher level of service than could be achieved for the same cost, if services were delivered in-house. The arrangement also brings other benefits. For example auditors that have developed knowledge and expertise in specific service areas at one site are used to undertake work more effectively at other clients. And Veritau is also able to support the sharing of knowledge and good practice across clients where appropriate.

Value for Money

2.3 The principle benefits to the council are financial. Service charges are based on a day rate (which is standard industry practice). Rates charges to the council, as a member of VNY, have remained competitive throughout the

² The principles are reflected in legislation as part of the Public Contracts Regulations 2015.

duration of the contract; and are far lower than we would expect to pay if procuring the service through open tendering. Total costs are also lower than the council would expect to pay for equivalent services, if delivered in-house because of the economies of scale that working with VNY delivers. The current day rate charged to the council is £262 per day.

- 2.4 There are a range of other benefits for the council. It exercises control over the operations of VNY through client management arrangements and through appointment of a director to the board of the company. As a shareholder, the council has a say in any significant changes to the company, and can veto any such changes, which require unanimous shareholder agreement. Profits made by VNY are retained within the business and are used for the future development of services, to the benefit of the council. The council is also entitled to its share of any future distribution of profits.

Benefits of contract extension

- 2.5 The Government is expected to announce its decision on local government reorganisation in Spring/Summer 2021. Extension of the contract by a further two years would therefore mean that we will have certainty about future requirements for assurance services for the council, before making any decision about longer term arrangements. It would also allow us to prepare and complete any required transfer of the council's interest in VNY to a successor authority, depending on the outcome of the LGR decision.
- 2.6 Agreeing a contract extension by 31 March 2021 will also give VNY the security it needs to continue to operate for the next two years. And will allow VNY to assure their auditors that they remain a going concern.

3. Alternative Options Considered

Given the uncertainty over Local Government reorganisation in North Yorkshire an extension under the terms of the current contract is considered the most practicable and no other alternative is proposed at this time.

4. Implications

4.1 Legal Implications

As set out in the report

4.2 Financial Implications

There are no proposed changes to the contract sums as a result of this approach and the proposals are within the existing budget envelope.

4.3 Policy and Risk Implications

Internal Audit and associated services provide assurance that governance processes and procedures are working effectively. There are no specific implications as a result of this report.

4.4 Corporate Plan Implications

Assurance services underpin all of the Council's priorities.

4.5 Resource Implications

None as a result of this report.

4.6 Other Implications

None as a result of this report.

4.7 Equalities Impact Assessment

There are no equalities implications as a result of this report.

5. Conclusion

- 5.1** The current internal audit arrangements provide economies of scale, are considered value for money, and deliver resilient services. A further two-year extension of the internal audit contract with VNY is permissible under the current contract and secures services through to April 2024. It would also allow the preparation and completion of any required transfer of the council's interest in VNY to a successor authority, should this be required through local government re-organisation in North Yorkshire.

6. Background Documents

None.

7. Appendices

None

Contact Officer:

*Karen Iveson
Chief Finance Officer
kiveson@selby.gov.uk*



Report Reference Number: E/20/38

To: Executive
Date: 11 March 2021
Status: Non-Key
Ward(s) Affected: All
Author: Angela Crossland, Head of Community, Partnerships and Customers
Lead Executive Member: Councillor David Buckle, Lead Executive Member for Communities and Economic Development
Lead Officer: Dave Caulfield, Director of Economic Regeneration and Place

Title: Community Engagement and Funding 2021-23

Summary:

This report outlines the current position in relation to Community Engagement and Funding arrangements for the Council and proposes the need to review our recovery approach to community engagement and funding during the current Coronavirus pandemic.

With a Local Government Review (LGR) now in formal consultation, the report seeks to find an interim position for the Council to support local communities up until a clear direction for the Authority is developed.

Recommendations:

The Executive is asked to recommend to Council to:

- i) remove the Community Engagement Forum procedures from the Constitution; and**
- ii) develop an interim Member Funding Framework for 2021-23.**

Reasons for recommendation

To provide an interim solution to enable Elected Members to engage with our communities in response to, and recovery from the Coronavirus pandemic. To provide Members with time to consider longer-term plans in line with the Local Government Review implementation planning process (anticipated 2021-2023).

1. Introduction and background

- 1.1 The Community Engagement Forums were established in 2010 as the Council's process of engaging with local communities; to consider how services could be best delivered for residents and to respond to priorities in their local area. The model includes a 'marketplace' approach for residents to attend a forum, ask questions of local public sector representatives and to hear about other initiatives in their community. The model includes a Partnership Board for each of the 5 CEF areas made up of Elected Member representation from County, District and Parish/Town Councils with some co-opted community representation. A development plan is shaped for each area and a decision-making process around funding agreements is in place. Majority agreement on funding is required in line with the Community Development Plan.
- 1.2 The process was suspended in March 2020 due to the Coronavirus pandemic and national restrictions preventing the CEFs from functioning effectively.

2. The Community Coronavirus response

- 2.1 As an interim measure, emergency funding of £5,000 per CEF area was put in place to support the 5 areas and their responding community networks to access small pots of funding to support crisis response. This remains in place and is administered through the 3 district Community Support Organisations (CSOs) and is funded through the MHCLG emergency funding grant.
- 2.2 The Coronavirus pandemic has brought new challenges in the way we engage with our residents and communities, as well as our ability to flexibly respond with funding support. To respond in a way that best supports communities, we:
- worked with NYCC Stronger Communities to establish the Community Support Organisations in Selby, Sherburn in Elmet and Tadcaster, including directories of community support networks for each area. The CSOs are focused on providing essential care to those without any support networks and straddle the whole district.
 - focused activity on communicating with our most vulnerable. This included nearly 3,000 calls to Clinically Extremely Vulnerable residents, continued calls to all Lifeline Service Users, and vulnerable and over 70yrs tenants.
 - letter dropped all residents with Assisted Bins collections (approx. 1,500) to ensure they had support needs met.
 - continued communications between community support networks
 - worked with NYCC Stronger Communities on building community organisation capacity for those support networks requiring additional help.

3. Learning from 2020 and Looking to the Future

- 3.1 From the past year, and looking into the near future, communities and the groups that serve them will continue to be subject to levels of restriction which the current community engagement and funding model cannot effectively serve. The impact of this has been quantified through [a resilience survey](#) conducted by Community First Yorkshire (CFY). Headlines identify the ongoing struggle for many volunteer and community groups who are unable to return to their previous activities whilst restrictions continue. Support for such organisations is being offered through CFY and the Community & Partnership Team alongside NYCC to identify and support those groups who require larger funding and development support.
- 3.2 With the Local Government Review due to impact on council service delivery into 2022/2023, the longer-term development of community engagement remains uncertain. At this stage, the Council requires a more flexible, focused approach with residents that keeps Elected Members at the heart of understanding their local community issues. With this, they will require an ability to act quickly and accordingly.
- 3.3 Considering the level of support, engagement and access to funding as outlined above, it is proposed that, for this period of time, there is a stronger focus on supporting elected members to respond flexibly to their local resident and community needs than the current model can provide.

4. Proposal

- 4.1 To remove the Community Engagement Forum Procedures from the Council Constitution. The Constitution procedures currently require that all local area engagement and funding must go through this process. As detailed above, the current response and recovery from the pandemic requires a more agile approach. In removing the procedures, it should be recognised that the work of Elected Members from parish, district and county councils alongside dedicated community representatives across the 5 CEFs has contributed much to supporting their local communities over the last 10 years and we hope to develop such collaborative practices again for the future.
- 4.2 As an alternative and interim measure, it is proposed to develop an interim Member Funding Framework under current officer delegation processes which places Elected Members at the heart of local community support and should enable them to understand issues and act quickly for residents in their local area.

5. Alternative Options Considered

- 5.1 Alternative Option A – Do nothing. As the last year has shown, the ability to swiftly engage communities through the CEF model has not been something which the council has operationally been able to sustain whilst resources have been directed at immediate responses to the pandemic. Although there is a current roadmap for positive change, some forms of restriction on public gathering will remain for some time. The learning from this time includes how well communities have responded to other forms of community consultation – mainly through digital platforms – and the successful development of Community Support Organisations to reach our more vulnerable and isolated residents and support community groups.

5.2 Alternative Option B - Development of a longer-term model of community engagement, funding and investment. Due to the current Local Government Review, this places the council in an interim position where we will need to understand what future engagement and funding may look like. Both proposals submitted to the Government for consideration will look towards a place-based approach to local decision making which would include the principles of community engagement, action, and investment. To put in place a longer-term model at this stage is unlikely to be sustainable and it appears prudent to consider what the long-term landscape, from both the LGR and pandemic might look like in the coming months. The council can then look to contribute to the development of the successful model during the implementation planning phase (anticipated end 2021 onwards).

6. Implications

6.1 Legal Implications

The current CEF engagement and financial procedures are embedded in the Constitution. To enable more flexible Member engagement and funding, these procedures will need to be removed. The CEFs have an underpinning funding framework and criteria for communities to access funding. To duly consider effective and transparent spend of public money, a funding framework will still be required for this new approach.

6.2 Financial Implications

Removal of the CEF financial procedures from the Constitution will enable community funding resources to be used in a more flexible and timely way. Officer delegation to support grant and operational spending would remain in place. As identified, an underpinning funding framework will still be required so Members are aware of the parameters of any spend in relation to their allocated budget for their local area.

The funding available during 2021-22 is £100,000. This is outlined in the core budget for the annual period.

There remains a budget available in 2020-21 which is unspent and totals £100,000. The Executive may wish to consider options for the funds use into 2021-22. Officers have outline ideas to support this discussion should this be required.

6.3 Policy and Risk Implications

Risks in relation to the impact on communities are identified in the equalities impact assessment.

6.4 Corporate Plan Implications

The proposal enables Members to drive a community centred approach to delivering services in line with the Council Plan.

6.5 Resource Implications

The delivery of a new funding framework will involve administrative and officer costs. Managing 31 elected member requests for support with funding will require additional administrative support and increased officer decision making duties. There is funding available within the core budget for 2021-22 of £20,000 which will be used to support this interim process.

6.6 Other Implications

None identified.

6.7 Equalities Impact Assessment

Due to the current pandemic, we are aware that the Community Engagement Forum process is not enable at present to reach communities through the usual, traditional ways. We have a current, heavy reliance on digital channels and service delivery on a face-to-face basis remains focused on targeted approaches to responding to care and support needs of our more vulnerable residents.

Assessing impact of this change, there are limited impacts on most residents in the protected characteristics categories.

Positive learning from the current pandemic is that the council in general has seen an uplift in resident engagement on digital channels. We have seen this in relation to engaging on town centre regeneration plans, culture plans, recycling consultation and the budget consultation with record numbers of engagement and well-evidenced reach.

Recent use of public webinars (i.e., the Local Plan consultation) has also shown an increase in public engagement where this was usually less apparent.

However, there is potentially an impact on those individuals who are older or are digitally excluded. In mitigation, we have employed activities such as leaflet dropping for the Assisted Bins collection lists to identify how residents can continue to access support and have a say in local matters. Due to the pandemic, we have also taken an approach to remain in individual contact with more vulnerable residents through Neighbourhood Services, Lifeline and through contacting Clinically Extremely Vulnerable residents. The Community Support Organisations established in the district are also responding to individual care and support needs as well as being the central point for local community networks to liaise and gain support.

7. Conclusion

- 7.1 The above proposal seeks to find a simple solution that enables Members to continue to support their local community and respond in a flexible way to local issues. It will provide the Council with an interim position whilst we shape

future activity and navigate the impact of the Coronavirus pandemic and Local Government Review.

Contact Officer:

Angela Crossland, Head of Community, Partnerships and Customers
acrossland@selby.gov.uk



Report Reference Number: E/20/39

To: The Executive
Date: 11 March 2021
Status: Non-Key Decision
Ward(s) Affected: All
Author: Stuart Robinson, Head of Business Development & Improvement
Lead Executive Member: Councillor Mark Crane, Leader of the Council and Lead Member for Leisure, Strategic Matters, External Relations and Partnerships
Lead Officer: Stuart Robinson, – Head of Business Development & Improvement

Title: Corporate Performance Report - Quarter 3 2020/21 (October to December)

Summary:

The quarterly Corporate Performance Report provides a progress update on delivery of the Council Plan 2020-2030 as measured by a combination of: progress against priority projects/high level actions; and performance against KPIs.

Recommendations:

- i. The report is noted and approved
- ii. Executive consider any further action they wish to be taken as a result of current performance.

Reasons for recommendation

The reporting of performance data enables the Council to demonstrate progress on delivering the Council Plan Priorities to make Selby District a great place.

1. Introduction and background

- 1.1 High level performance reporting of progress against the Council's priorities – as set out in the Council Plan 2020-2030 – is a key element of the performance management arrangements.

- 1.2 Progress on delivering the Council's priorities is demonstrated by a combination of:
- progress against priority projects/high level actions (are we meeting/expecting to meet delivery timescales); and
 - performance against KPIs (are targets being met; are we getting better)

1.3 **Changes to the quarterly performance report from Q3 onwards**

To support monitoring of progress against the Council Delivery Plan priorities changes have been made to the format of the quarterly performance report. The delivering corporate priorities summary of what's gone well and what we are concerned about for each priority, previously located at the start of Appendix A, has been replaced with a separate Council Delivery Plan 2020-23 Monitoring Report (see Appendix A). The Monitoring Report clearly sets out the objectives, actions and key milestones under each theme and provides overall commentary and RAG rating for each action.

- 1.4 Appendix B sets out the detail in terms of progress (or otherwise) of KPIs.

2. **Reporting Period**

- 2.1 The specific focus of this report covers the period October to December 2020. The Covid-19 pandemic continued throughout this period and this period included a month (November) when the Selby district was subject to a [national lockdown](#). Selby was subject to ['tier 2 restrictions'](#) for the majority of the remainder of the quarter.

2.2 **Summary of progress**

Quarter 3

To summarise progress in quarter 3:

- 56% of KPIs reported are showing improvement over the longer term or have maintained 100% performance.
- 68% of KPIs reported are on target – the remaining 32% of KPIs are within acceptable tolerances.

It should be noted that no leisure services were delivered in Q3 due to Covid-19.

2.3 **What went well in quarter 3**

- 2.3.1 Response to Covid-19

- Environmental Health, Enforcement and Licensing have:
 - Received and where necessary officers have responded to 258 reports/complaints, in addition to requests from businesses and residents for advice.
 - Pro-actively provided advice and support to businesses to help them comply with the new legislation through responding to emails, direct contact, mail shots, social media campaigns and targeted technical guidance.
 - Used intel from complaint feedback to target sector specific businesses and undertaken spot checks and assessed compliance with the relevant COVID-19 regulations and government guidance.
 - The inspection of those food businesses that continue to operate has also provided the opportunity for officers assess COVID-19 compliance and to offer advice.
 - Continue to work closely with colleagues at NYCC and the Police to share intelligence and co-ordinate responses and any necessary enforcement action that has been taken.
- Business Grants (as at Q3):
 - 399 businesses have received November closed lockdown grants, totalling £563,920.
 - 78 businesses have received the discretionary Additional Restrictions Grant, totalling £111,000.
- Community Safety – The Safer Selby Hub organised two Night-time Economy Operations in December, with partners from Selby District Council (Enforcement, Community Safety and Licensing) and North Yorkshire Police Licensing and Neighbourhood teams. The aim of the operations was to ensure that licensed premises were compliant with the Covid-19 regulations in force at that time. Advice and support were offered to the licensees alongside public engagement and education. 57 premises across the district were visited with 2 premises getting a repeat visit. 5 CIN's (Coronavirus Improvement Notices) were issued and 2 FPN's (Fixed Penalty Notices) of £1000 each were issued.
- Customer Contact – Customer Services dealt with an increased demand for information in relation to Covid-19 grants and support available. Despite this they managed to keep within the 2 minutes

average wait time (1.53 minutes) and answered 3921 emails (compared to 3187 face to face contacts in Q3 last year).

2.3.2 Positive Performance - KPIs

- Empty homes - 30 empty homes (6 months or more) were brought back into use in quarter 3, taking the total for the first 9 months of 2021/21 to 89 properties, due to the phenomenal efforts of the Empty Homes Officer and the Council Tax team.
- Urgent Repairs - lessons learned during the first lockdown, coupled with changes to operating procedures enabled us to continue delivering urgent repairs throughout the second lockdown in November. Whilst this is obviously a welcome improvement on the position at the end of Q2, it is worth noting challenges continue to exist, particularly in light of high infection rates locally and the impact this has on staff and customer availability to continue achieving targets.
- Customer contact centre – telephones – the average wait time before speaking to an advisor was 1.53 mins against a target of 2 mins, compared to 2.36 in the previous quarter.
- Corporate complaints – 100% of stage 1 complaints were responded to within in the required time, compared to 78% in the previous quarter and 100% of stage 2 complaints were responded to within time, compared to 58.33% in the previous quarter. This was in part due to an officer providing support to colleagues to turn around complaints whilst they were undertaking Covid-19 related work.
- Staff sickness - has reduced for the sixth consecutive quarter – from 8.9 days/FTE in Q1 19/20 to 5.56 days/FTE in Q3 20/21. In addition to measures being taken pre-lockdown, a subsequent reduction in face to face (reducing contact with others) and the additional flexibility of staff working at home have supported an accelerated reduction.

2.4 **What did not go so well in quarter 3 – and what are we doing about it**

- Housing Development - due to other Covid related work, phase 2 work to develop the tenders for each of the sites was not completed in Q3 as originally envisaged. This will now be progressed/completed in Q4 with the aim of issuing to market in Q1 21/22.
- Digital Transformation – whilst progress continues, and the work delivered to date has supported the Council to effectively respond to the challenges of the Covid pandemic, there have been some delays to

specific projects – such as improvements to support customer self-service and automation of taxation and benefits – due to re-prioritisation of service resources to respond to new Covid-related requirements whilst other projects have been delayed by suppliers.

- Routine Repairs - in September we commenced work to reduce the backlog of routine repairs caused by the initial lockdown in March and were making excellent progress in bringing the numbers down when unfortunately, the Government introduced a further national lockdown in November. The suspension of delivery of the backlog of routine repairs remained in place throughout December and was due to be reviewed and reinstated from 11th January 2021 when regrettably a third national lockdown was announced. At the present time, we continue to prioritise emergency and gas repairs – which is having a negative effect on the numbers of outstanding routine repairs.
- Voids - unlike during the March 2020 lockdown, the Government did not choose to suspend house moves during the November lockdown. Whilst this has enabled the Council to continue re-letting properties returned to us, the numbers of void properties has remained stubbornly high during Q3. We continue to see high numbers of properties returned which fall within the 'refurbishment void' category (42%), with a further 25% being 'major' voids requiring replacement of at least one key element. There are currently 72 properties in total which are currently void and we are working with a number of our contractor partners to bring these properties back in to use as swiftly as possible.
- Council Tax collected - 83.89% of the 2020/21 council tax liability has been collected as at 31/12/20 - £1,065K behind the target of 85.6% and £315k behind the position we were in as at 31/12/19. (Payments made between 24/12/20 - 31/12/20 will be included in Q4 figures).
- Non-domestic Rate collected - 77.26% of the 2020/21 NNDR liability has been collected as at 31/12/2020 - £1,578k behind the target of 82% and £1,335k behind the position we were in as at 31/12/2019. (Payments made between 24/12/20 - 31/12/20 will be included in Q4 figures).

3. Alternative Options Considered

N/A

4. Implications

N/A

4.1 Legal Implications

None

4.2 Financial Implications

Delivery of Council Plan priorities is reflected in the Medium Term Financial Strategy.

4.3 Policy and Risk Implications

Performance is a corporate risk. Failure to adequately perform will result in the corporate priorities not being delivered. Performance reporting is part of a suite of mitigating actions which make up our Performance Management Framework.

4.4 Council Plan Implications

This report provides a progress update on delivery of the Council Plan 2020-23.

4.5 Resource Implications

Performance reporting highlights areas where we are not performing well or are performing too well. Where an under or over allocation of resource is highlighted as a reason for poor performance we can explore opportunities to adjust resources to support effective implementation of the Council Plan as part of our on-going business and budget planning.

4.6 Other Implications

N/A

4.7 Equalities Impact Assessment

An Equality, Diversity and Community Impact Assessment screening report has been undertaken on the Council Plan and its priorities – and due regard has been given.

5. Conclusion

5.1 The performance data demonstrates continued performance improvement and delivery against Council Plan Priorities.

6. Background Documents

None

7. Appendices

Appendix A: Council Delivery Plan 2020-23 Monitoring Report Quarter 3 2020/21

Appendix B: Corporate Performance Report Quarter 3 2020/21




Contact Officer:

Stuart Robinson
Head of Business Development & Improvement
Selby District Council
srobinson@selby.gov.uk
01757 292296

This page is intentionally left blank

Council Delivery Plan 2020-23 Monitoring Report



Key:


-  Corporate priority is on track
-  There are some concerns about this corporate priority
-  Significant concerns






Theme: A great place to LIVE

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	OVERALL COMMENTARY	OVERALL RAG
Page 2 Increased Housing Supply	Maintain our Five-Year Housing Land Supply	Martin Grainger	Cllr Musgrave	Deal with pre-application queries and planning applications for new residential development expeditiously	31-Mar-2023		Despite Covid the Planning Development Management Service is continuing to process applications as efficiently as possible. SDC was one of the first authorities in the region to recommence site visits and set up virtual meetings. The pandemic has however created a back log that needs to be addressed. In addition significant progress has been made on the production of a Local Plan. This document sets out a portfolio of housing sites for the next twenty years. Consultation on the Preferred Options draft of the plan begins at the end of January 2021.	
				Explore new sources of supply and a long-term pipeline of housing sites to 2040 through the new Local Plan (see below).	31-Mar-2023			
				Proactive Work with developers to unlock 'stuck sites'	31-Mar-2023			
				Provide appropriate Planning support to deliver the Councils Housing Development Programme and HRA new-build projects	31-Mar-2023			



OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	OVERALL COMMENTARY	OVERALL RAG
Increased Housing Supply	Maximise the number of available homes through delivering the Empty Homes programme.	June Rothwell	Cllr Pearson	Deliver the Empty Homes Programme	31-Mar-2021		In the early part of the year there was an increase in the number of Empty Homes due to the global epidemic and the early closure of the Housing Market. Since then, we have seen a lot of movement and by the 1 st December the number of long-term empty homes had reduced to 417. Works on the properties purchased through this programme completed and 3 of these properties were let as affordable housing during this quarter. The properties were advertised through North Yorkshire Home Choice but an additional local lettings plan was put in place for the properties in Tadcaster to ensure that these newly affordable homes were available to meet local need.	
Page 28 Increased Housing Supply	Implement a Selby District Council Housing Development Programme	June Rothwell	Cllr Musgrave	Agree the most appropriate delivery models for the HDP	31-Dec-2020		Due to other Covid related work, phase 2 work to develop the tenders for each of the sites was not completed in Q3 as originally envisaged. This will now be progressed/completed in Q4 with the aim of issuing to market in Q1 21/22.	
				Create HDP Programme Board, agree priority sites within Phase 2 and 3 of the Development Programme and plan the start on site	31-Dec-2020			



OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	OVERALL COMMENTARY	OVERALL RAG
<p style="writing-mode: vertical-rl; transform: rotate(180deg);">P 29</p> <p>Improve our housing stock</p>	<p>Deliver the housing improvement programme element of the HRA Business Plan 2019-2025.</p>	<p>June Rothwell</p>	<p>Cllr Pearson</p>	<p>Deliver the post-Covid lockdown backlog of urgent and routine repairs and ensure targets are met.</p>	<p>31-Jul-2021</p>		<p>Delivery of urgent repairs re-commenced in July 2020, with the backlog of such repairs resulting from the initial March 2020 lockdown cleared by the end of September.</p> <p>Lessons learned from the initial lockdown, coupled with changes to operating procedures enabled us to continue delivering urgent repairs throughout the subsequent November and current lockdown periods.</p> <p>Although work to reduce the backlog of routine repairs created as a result of the initial lockdown commenced in October 2020, these works had to be suspended again in November when the second lockdown was introduced.</p> <p>This suspension was due to be reviewed and repairs reinstated in January 2021, however implementation of the 3rd national lockdown has meant this has not been possible. Work will be carried out by our own DLO and by Contractors. The latter will require negotiation to appropriately prioritise repairs</p>	
				<p>Re-start the delivery of the HRA Business Plan 3 Year Capital Investment Programme (agreed Dec 2019) delayed by COVID.</p>	<p>30-Sep-2022</p>		<p>Delivery of the HRA Business Plan Capital Investment Programme recommenced in August 2020 following the return to working of our major works contractors' staff teams, all of whom had been furloughed.</p> <p>Since then, the teams have been working hard to bring programme delivery back in line with original expectations.</p> <p>Increased lead times on numerous materials (kitchens, plaster, timber, door slabs etc.,) coupled with increasing numbers of customers refusing works due to self-isolation, shielding and simply not wanting people in their homes has however severely hampered these efforts.</p>	

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	OVERALL COMMENTARY	OVERALL RAG
<p style="writing-mode: vertical-rl; transform: rotate(180deg);"> Park Regeneration Page 30 </p>	<p> Develop and implement Town Action Plans and partnerships for Selby, Tadcaster and Sherburn-in-Elmet </p>	<p>Julian Rudd</p>	<p>CLlr Buckle</p>	Complete Town Centre Action Plans for Selby & Sherburn	30-Sep-2020		Inaugural Towns Centre Regeneration Board held on 22 nd October 2020. Next Board meeting will be on 27 th January 2021.	<p style="text-align: center;">▶</p>
				Develop partnership groups for implementing Selby, Sherburn and Tadcaster Town Centre Action Plans.	31-Dec-2020		Partnership Groups established for all towns.	
				Complete Town Centre Action Plan for Tadcaster	31-Mar-2021		Town Centre Action Plans completed for Selby and Sherburn. Tadcaster Town Centre Action Plan will be completed by end of March 2021.	
				Implement the Opening Town Centres Safely plan.	31-Mar-2021		Met with all leading stakeholders on the Board including YNY LEP, Historic England, and Selby College.	
				Complete Places and Movement study of Selby, Sherburn and Tadcaster - joint with NYCC (plus LEP funds).	30-Apr-2021		First phase of Opening Towns Safely Plan completed for summer 2020. Second phase currently being reviewed in line with current COVID 19 recommendations.	
				Implement key projects from Town Action Plans for Selby, Sherburn and Tadcaster including:	31-Mar-2022		Series of Places and Movement workshops been undertaken since September 2020. Final consultation to occur during April 2021, prior to completion for Report.	
				Deliver the Selby town centre High St Heritage Action Zone programme.	31-Mar-2023		Project Implementation Plans for all towns will be completed by end April 2021.	
				Deliver Transforming Cities Fund programme to transform the Selby station area.	31-Mar-2023		Transforming Cities Fund project around Selby Station progressing as per delivery plan. Next stage of consultation will be undertaken towards the end of February 2021. Consultation will be for four weeks, starting 22 nd February 2021, with completion 19 th March 2021.	


OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	OVERALL COMMENTARY	OVERALL RAG
Theme: A great place to ENJOY								
Community Page 31	Develop a resilient community	Angela Crossland	Cllr Buckle	Establish local arrangements that support residents in addressing financial difficulty.	31-Dec-2020		Regular communications to residents including how to access Covid grant assistance funds from Community Support Organisations. CSOs signposting residents with ongoing difficulty to income maximisation teams and Citizens Advice. £65,500 in self isolation grants paid to date. An additional £340,455.00 in COVID-19 Hardship Support for working age claimants against the cost of their Council Tax bills. Local Resilience Forum recovery groups commenced on supporting debt management although have halted due to the current response ongoing situation. In progress to agree direction of funding to support addressing difficulties. Additional £80k to Citizens Advice to increase capacity. Wider recovery work with the LRF paused whilst back in Covid response phase. Discussions underway with Two Ridings Community Foundation to support review of local engagement and funding processes. Initial meetings held with CCG, Two Ridings Community Foundation and Community First Yorkshire to develop network plan and lottery bid for development programme.	
				Collaborate with community representatives and funders to establish the community engagement and funding process post covid-19	30-Jun-2021			
				Collaborate with local authority, health, and voluntary sectors to establish a development pathway for a strong and resilient VCS sector to support community emergency response and long-term recovery of communities from Covid-19.	30-Sep-2021			
Environment – Low Carbon	Implement the recommendations of the Low Carbon Working Group	Dave Caulfield	Cllr Musgrave	Develop a Low Carbon Action Plan considering the recommendations of the Low Carbon Working Group.	31-Dec-2020		The Policy Review Low Carbon Working Group (LCWG) continue to meet on a regular basis. The Policy Review LCWG report and Draft Action Plan were due to go to the Executive for endorsement on 4 February 2021 – now deferred to the 1 April 2021 Executive.	
Environment – Green Space	Work with local partners to maintain and enhance local parks, play areas and open spaces.	Keith Cadman	Cllr Pearson	Deliver capital investment of £100k p.a. to improve quality and accessibility of Council play areas – improving two play areas per year for the years 2020-21; 2021-22; 2022-23.	31-Mar-2023		The development of the design of the new playground in Tadcaster including public consultation exercise have been completed. Tender documents developed and approved for issue in January 2021. On target for works completion end of March 2021.	






Theme: A great place to GROW

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	OVERALL COMMENTARY	OVERALL RAG
Local Plan	Deliver the Local Plan by 2023	Martin Grainger	Cllr Musgrave	Develop Preferred Options and consult stakeholders.	28-Feb-2021		Significant progress has been made on the production of a Local Plan. A range of technical studies have been undertaken and a Preferred Options version of the plan produced for consultation. This followed on from an Issues and Options Consultation early in 2020. The Preferred Options consultation of the plan begins on 29 January 2021.	
				Develop Submission Draft and consult stakeholders	28-Feb-2022			
				Draft Local Plan Submitted for Examination by the Planning Inspectorate	30-Jun-2022			
				Create the evidence base – including an Infrastructure Delivery Plan for the Selby district.	31-Mar-2023			
				Local Plan adopted	31-Mar-2023			
Visitor Economy	Continued delivery of the 'Selby District Visitor Economy Strategy 2018-22 – and beyond'.	Angela Crossland	Cllr Pearson	Work plan reviewed for the 'Selby District Visitor Economy Strategy 2018-22 – and beyond' with emphasis on sectoral support and development needs in response to C-19:	30-Sep-2020	11/07/20	Work Plan review completed and remains subject to review. Key priorities identified for the coming year. Visitor Economy Advisory Board established. Cultural Development Framework in final draft. Work presented to Scrutiny Committee Dec 2020. Short term outputs completed including niche trails to keep people local as well as local business marketing. Linking the collateral with Welcome to Yorkshire @Walkshire campaigns.	
				Deliver short-term outputs – emphasis on local people & stay-cationing	31-Mar-2021	31/12/20		
				Deliver medium term outputs – broadening emphasis to national trade	31-Dec-2021			
				Longer term outputs – developing emphasis to include international travellers	31-Mar-2023			

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	OVERALL COMMENTARY	OVERALL RAG
Visitor Economy	Develop and implement the Selby District Cultural Development Framework.	Angela Crossland	Cllr Pearson	Selby District Cultural Development Framework completed (including evidence base & consultation with stakeholders, as agreed with funders)	31-Dec-2020		Cultural Development Framework in final draft and due for wider, final stakeholder comment and completion by Feb 21. Funding for key projects from the CDF confirmed by Full Council Sept 2020 including establishment of an Events Officer. Role to be advertised Feb 21.	
				Implement immediate short-term outputs from the framework; develop key projects in line with covid-19 response and external investment e.g. Barby Road Corridor project; extending festivals/events offer;	30-Apr-2022			
Page 33 Enterprise & Growth	Deliver the Selby District Economic Development Framework 2022...and beyond	Julian Rudd	Cllr Buckle	Deliver a sustainable and targeted programme of support to SME businesses – to support the post-Covid recovery	31-Mar-2023		SDC have been fully involved in the YNY LEP in the development and shaping of the Covid -19 Economic Recovery Plan – Greener, Fairer, Stronger this report reflects both regional and local priorities and action plans for the short and medium term. This Plan is constantly reviewed to reflect emerging economic challenges and central government responses to the Covid impact. Throughout the Covid period we have worked with all developers holding a minimum of quarterly Site Development reviews. These are coordinated to include Planning Development Management; Department for International Trade and the LEP Inward Investment team. This approach ensures that the best investment opportunities come forward to match SDC priorities and that there is a 360-degree approach to delivering quality investment and employment opportunities.	
				Develop and agree with the owners of each key strategic site identified in the EDF Framework (e.g. S2, Eggborough, Kellingley) a programme of short, medium term deliverable actions to bring the site forward in line with EDF	31-Mar-2023			

Theme: A great place with a Council delivering GREAT VALUE

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	OVERALL COMMENTARY	OVERALL RAG
Page 34 Digital Customers	Deliver Digital Strategy 2020	Stuart Robinson	Cllr Lunn	Complete implementation of Digital Workforce – Office 365; new devices; MyView	31-Dec-2020		<p>Digital Workforce</p> <ul style="list-style-type: none"> • New Devices – all staff except ELT have new devices, ELT to get theirs in Q4. • Office 365 – Outlook moved to the cloud and Teams implemented. Most services moved to SharePoint in Q3 – some delays in moving Planning and Democratic Services due to integration with legacy systems – progressing through Q4. • MyView – additional forms added in Q3 to support Covid response. Attendance module to be launched at end of Q4. <p>Digital Customers</p> <ul style="list-style-type: none"> • Implementation of Civica Pay – delays due to Civica capacity. Online payments portal commenced Q3. To complete by Q2 2021/22 (to integrate with Cx Housing System). • Implementation of Citizens Access Revenues commenced Q3 – now on hold (along with CA Benefits) due to pressures on Taxation & Benefits Team caused by Covid Grants work. Annual billing will also pause this work. • Citizens Online (improving digital skills of residents) project commenced Q3. Progress hampered due to capacity of (customer facing) teams to support this <p>Civica Cx Housing System</p> <ul style="list-style-type: none"> • Phase 1 live in Q2. Phase 1 upgrade in Test in Q3. Implementation of Phase 1 upgrade delayed due to need for a hotfix from Civica. • Work progressed in Q3 to improve the quality of repairs data to support a smooth implementation of Phase 2. • Tenants Portal scheduled for Q2 2021/22 • Phase 2 delayed until Phase 1 upgrade completed – likely completion end 21/22. 	
				Complete implementation of phases 1 – 3 of Digital Customers – Northgate Citizens Access; CivicaPay; MyScan; Citizens Online project	30-Apr-2021			
				Complete full implementation of Civica CX digital platform for housing and asset management.	30-Sep-2021			

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	OVERALL COMMENTARY	OVERALL RAG
Digital Customers	Transform customer contact services and achieve channel shift	June Rothwell	Cllr Buckle	Set up Contact Centre at Civic Centre and provide appointment-based face to face customer services.	31-Dec-2020		Project delayed due to Covid pandemic and ongoing restrictions. Suggest re-schedule to Q1-Q2 2021/22	
Quality Workforce	Deliver People Plan to support and develop staff through major change	Stuart Robinson	Cllr Lunn	Deliver People Plan, including new HR and OD service delivery arrangements; Leadership and Management Development Programme; enhanced approach to staff engagement and wellbeing; development of staff core skills	31-Mar-2022		<ul style="list-style-type: none"> Staff briefing sessions re-invigorated – including focus on recognition at December sessions. Online delivery of staff briefings is supporting much greater attendance than previously. Mental wellbeing training programme developed and rollout commenced with mandatory online training Outline proposals for leadership and management development and expanded staff engagement developed and agreed with Leadership Team. Full rollout scheduled to commence in Q4 Q4 will see development of programme to support staff core skills, e.g. information governance 	
Effective use of Assets	Develop and implement the Asset Strategy 2020-30.	June Rothwell	Cllr Buckle	Develop Asset Strategy 2020-30 and high-level Action Plan – focus on our assets	30-Sep-2021		The Property Service staff review is nearing completion which should facilitate progress in developing an Asset Strategy. A brief for the Strategy has been prepared.	
Value for Money	Deliver robust arrangements to ensure financial plans are delivered, costs are minimised and planned savings and new opportunities for income are delivered	Karen Iveson	Cllr Lunn	Implement the strategic objectives set out in the MTFS – deliver investment programmes and savings	31-Mar-2023		The 2020/21 budget was reviewed and a new covid budget set for the year as part of a combined report with a revised MTFS. The MTFS reflects ongoing impacts into future years that are anticipated from covid-19. The MTFS also incorporates the lack of certainty from the delayed spending review. The MTFS and budget setting has highlighted the substantial capital and programme for growth programmes to be delivered, and new growth bids were accepted only by exception so that focus could be maintained on delivering the existing programmes. As a result of covid-19 and capacity to deliver savings initiatives, many of these have been delayed until 2023/24 to prioritise covid-19 recovery and	
				Review the budget for 20/21 and update the MTFS in light of Covid impacts and delayed 'Spending Review' (incorporating the Fair Funding Review and any changes to Business Rates Retention).	31-Mar-2023			

OBJECTIVE	ACTION	OFFICER LEAD	EXECUTIVE LEAD	MILESTONE	DUE DATE	COMPLETED DATE	OVERALL COMMENTARY	OVERALL RAG
							delivery of key projects.	

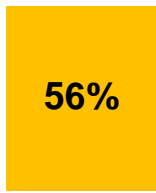


Delivering corporate priorities

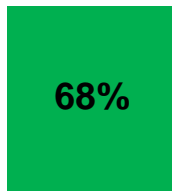
Corporate Performance Report

Quarter 3 2020/21

KPIs Summary



Improved



On target










with the remaining 32% close to target








































Indicator/action	Exception	Actions/Comments
Positive performance - KPIs		
Total number of Empty Homes (6 months +) brought back into use through direct action (Year to date)	Target exceeded	<p>Our Empty Homes Officer continues to have a significant impact on the number of empty homes brought back into use. In the first 9 months of 2020/21 89 properties that have been empty for over 6 months have been reoccupied. Despite the huge increase in the number of empty homes following the COVID pandemic, the work of the Empty Homes Officer and the Council Tax team has managed to reduce numbers to the same figure as at the start of the year - a phenomenal effort from all those involved.</p> <p>The New Homes Bonus (NHB) year has seen an increase in the number of empty homes which count towards NHB from 381 in October 2019 to 433 in October 2020. This is a rise of 14% and ranks us 118 out of 350 councils, putting us in the best performing 3rd of English Local Authorities. 90% of councils saw an increase in the numbers of empty homes this year.</p>
Percentage of stage 1 corporate complaints fully responded to in required timescale	Target exceeded	100% were responded to within the required time, compared to 78% in the previous quarter.
Percentage of stage 2 corporate complaints fully responded to in required time	Target exceeded	100% were responded to within the required time, compared to 58.33% in the previous quarter.
The average wait time - in minutes - before a customer phone call is answered by an advisor	Target exceeded	The average wait time before speaking to an advisor was 1.53 mins, against a target of 2 mins, compared to 2.36 in the previous quarter.
% of emergency/urgent repairs to council-owned properties completed within agreed timescales	Data unavailable	<p>The lessons learned during the first lockdown, coupled with changes to operating procedures enabled us to continue delivering urgent repairs throughout the second lockdown in November. Whilst this is obviously a welcome improvement on the position at the end of Q2, it is worth noting challenges do however continue to exist, particularly in light of high infection rates locally and the impact this has on staff and customer availability to continue achieving targets.</p>
Average days sick per FTE (full time employee) Rolling 12 months	Performance improved	Staff sickness has reduced for the sixth consecutive quarter – from 8.9 days/FTE in Q1 19/20 to 5.56 days/FTE in Q3 20/21. In addition to measures being taken pre-lockdown, a subsequent reduction in face to face (reducing contact with others) and the additional flexibility of staff working at home have supported an accelerated reduction.

Delivering corporate priorities: Exceptions Q3 2020/21

Indicator/action	Exception	Actions/Comments
Performance concerns - KPIs		
Average days to re-let Standard and Major Void Types	Data unavailable	Unlike during the March 2020 lockdown, the Government did not choose to suspend house moves during the November lockdown; and whilst this has enabled the Council to continue re-letting properties returned to us, the numbers of void properties has remained stubbornly high during Q3. We continue to see high numbers of properties returned which fall within the 'refurbishment void' category (42%), with a further 25% being 'major' voids requiring replacement of at least one key element. There are currently 72 properties in total which are currently void and we are working with a number of our contractor partners to bring these properties back in to use as swiftly as possible.
% of Council Tax collected	Target not met	83.89% of the 2020/21 council tax liability has been collected as at 31/12/20 - £1,065K behind the target of £85.6% and £315k behind the position we were in as at 31/12/19. (Payments made between 24/12/20 - 31/12/20 will be included in Q4 figures)
% of Non-domestic Rate collected	Target not met	77.26% of the 2020/21 NNDR liability has been collected as at 31/12/2020 - £1,578k behind the target of 82% and £1,335k behind the position we were in as at 31/12/2019. (Payments made between 24/12/20 - 31/12/20 will be included in Q4 figures).

Delivering corporate priorities: KPIs Q3 2020/21

PI Status		Short Term Trends		Long Term Trends	
	Alert		Improving		Improving
	Warning		No Change/Not applicable		No Change/Not applicable
	OK		Getting Worse		Getting Worse

KPI	Direction of Travel	Q3 2019/20	Q4 2019/20	Q1 2019/20	Q2 2020/21	Current Value	Target	Short Term Trend	Long Term Trend	Status
		Value	Value	Value	Value					
Residual household waste per household (kg)	Aim to Minimise	138	145	148	141	TBC	137	N/A	N/A	N/A
% Household waste recycled	Aim to Maximise	36.23	32.14	49.02	49.88	TBC	30.12	N/A	N/A	N/A
Number of SMEs supported	Aim to Maximise	47	13	106	48	64	50			
% of emergency/urgent repairs to council-owned properties completed within agreed timescales	Aim to Maximise	99.24	85.06	N/A	N/A	N/A	90	N/A	N/A	N/A
Total number of Empty Homes (6 months +) brought back into use through direct action (Year to date)	Aim to Maximise	36	39	0	59	89	5			
% of Council Tax collected	Aim to Maximise	84.40	98.33	28.96	56.40	83.89	85.60			
% of Council Housing Rent & Arrears collected	Aim to Maximise	97.22	98.34	92.95	92.55	96.47	96.98			
% of Non-domestic Rate collected	Aim to Maximise	81.27	99.18	25.86	51.52	77.26	82.00			
% of Sundry Debt collected	Aim to Maximise	69.24	99.1	45.79	50.61	66.39	69.24			
Amount of planned savings achieved (£)	Aim to Maximise	786K	768K	156K	156k	156k	156k			
Average days to process new benefit claims (total)	Aim to Minimise	24.00	19.12	26.35	15.63	16.59	22.00			
Average days to process Change of Circumstances	Aim to Minimise	4.29	2.10	3.15	3.13	2.76	8.40			
% of Major applications within statutory or extension of time	Aim to Maximise	100	80	75	93.75	60	60			
% of non-major applications within statutory or extension of time limit	Aim to Maximise	83.75	82.61	73.77	78.57	74.84	70			
% stage 1 corporate complaints fully responded to in required timescale	Aim to Maximise	100	29	86	78	100	90			
% of FOI responded to within 20 days	Aim to Maximise	86.84	90.96	92.19	85.16	81.88%	86			
The average wait time - in minutes - before a customer is seen by an advisor.	Aim to Minimise	4.00	5.00	N/A	N/A	N/A	10	N/A	N/A	N/A

KPI	Direction of Travel	Q3 2019/20	Q4 2019/20	Q1 2019/20	Q2 2020/21	Current Value	Target	Short Term Trend	Long Term Trend	Status
		Value	Value	Value	Value					
The average wait time - in minutes - before a customer phone call is answered by an advisor	Aim to Minimise	1.08	1.96	1.91	2.36	1.53	2			
% of people accessing Benefits forms and Taxation direct debit forms online in relation to other channels	Aim to Maximise	34.66	54.38	70.15	64.06	64.52	50			
Corporate health & safety: The number of incidents reported	Aim to Minimise	3	1	0	1	2	3			
Average days sick per FTE (full time employee) Rolling 12 months	Aim to Minimise	8.16	7.76	6.9	5.8	5.56	5			
Amount of Business Rates retained (million £s)	Aim to Maximise	11.2	11.2	11.2	11.2	11.2	7.5			
Council Tax base	Aim to Maximise	31565	31710	31469	31927	32035	31958			
% of stage 2 corporate complaints fully responded to in required time	Aim to Maximise	100	33	100	58.33	100	90			
Number of missed waste collections	Aim to Minimise	247	253	N/A	199	*172	N/A	N/A	N/A	N/A
Number of visits to combined leisure centres	Aim to Maximise	87.3k	93.3k	N/A	27.3k	N/A	TBC	N/A	N/A	N/A
% of active members participating in one or more sessions a week	Aim to Maximise	46.01	N/A	N/A	N/A	N/A	51	N/A	N/A	N/A
% conversions to full membership from participants in health referral programmes	Aim to Maximise	36	N/A	N/A	N/A	N/A	30	N/A	N/A	N/A
% participants completing health referral programme	Aim to Maximise	66	N/A	N/A	N/A	N/A	54	N/A	N/A	N/A
Memberships at combined leisure centres	Aim to Maximise	4,393	N/A	N/A	2,441	N/A	TBC	N/A	N/A	N/A
Average days to re-let Standard Void Types	Aim to Minimise	25.3	23.3	N/A	N/A	N/A	26	N/A	N/A	N/A
Average days to re-let Major Void Types	Aim to Minimise	37.9	46.2	N/A	N/A	N/A	45	N/A	N/A	N/A

*data for October and November 2020 – data not yet available for December 2020

Context indicators

Q3 2020/21

These indicators are those which we may be able to influence, but not directly affect.

Indicator	Update frequency	Previous Value	Latest Value	Regional comparison
Resident population of the district	annual	89,100	90,600	n/a
% of the district population of working age (16-64)	annual	61.4	61.1	below average
% of the district population aged 65+	annual	19.9	20.1	above average
% working age population in employment	quarterly	73.1	75.3	above average
% working age population claiming Job Seekers Allowance	quarterly	0.7	0.6	below average
% working age population qualified to Level 4+ (annual measure)	annual	34.7	30	below average
% working age population with no qualifications (annual measure)	annual	8.3	6.9	below average
Total Gross Value Added (£)	annual	1,930m	2,110m	n/a
Business births	annual	480	580	n/a
% business survival rate (2-year)	annual	77.8	74	above average
Median Gross Weekly Pay for Full-Time Workers £ (Workplace- based)	annual	578.9	546.7	above average
Unemployment Rate - % of 16-64 working age population	quarterly	2.5	3.00	below average
% adults defined as overweight or obese (annual measure)	annual	63.5	69.6	above average
% children defined as overweight or obese (at year 6) (annual measure) (reported in Q4)	annual	31.96	33.59	above average



Report Reference Number: E/20/40

To: Executive
Date: 11 March 2021
Status: Key Decision
Wards Affected: Selby East, Selby West, Sherburn in Elmet and Tadcaster
Author: Stephanie Dick, Economic and Regeneration Projects Lead
Lead Executive Member: Cllr David Buckle, Lead Executive Member for Communities and Economic Development
Lead Officer: Julian Rudd, Head of Economic Development and Regeneration

Title: Places and Movement Study

Summary:

This report details progress made on the Places and Movement Study that is being undertaken for Selby, Sherburn and Tadcaster, in partnership with North Yorkshire County Council and jointly funded by the York and North Yorkshire LEP. The report seeks agreement to undertake public consultation on the draft proposals.

Recommendations:

That the Executive:

- a) Notes the progress made on the Places and Movement Study, and the emerging proposals;
- b) Agrees to seek views regarding the options for improvements to places and movement through a joint public consultation exercise in April / May 2021 with North Yorkshire County Council (NYCC).
- c) Agrees to consider responses to the public consultation and to finalise the Study at a future Executive meeting in Summer 2021.

Reasons for recommendation:

This joint study (with NYCC and with funding from the York and North Yorkshire LEP) will identify a range of proposals to enhance the town centres in Selby District and improve how, vehicles, pedestrians and cyclists move through them. The projects identified by the Study will be an important aspect of the Council's work with NYCC and the LEP to make sure our centres become even more appealing. The

identified projects will be the subject of future funding bids and we will seek to deliver these improvements in partnership over the forthcoming years.

Public consultation, planned for April 2021, will ask for views of the public and key stakeholders regarding the draft proposals for interventions to highway infrastructure and public realm, with the key objective to improve our town centres as places to visit, live, work and spend leisure time. Consultation will allow the proposals to be refined to take account of a range of residents, businesses and other key stakeholder views, and to select preferred options, before a final study report is produced in May / June 2021. It will also ensure that future decisions regarding the proposals and related projects by this Council and NYCC can be made with the benefit of community and business input and other key stakeholders.

1. Introduction and background

1.1 Selby District Council (SDC) and North Yorkshire County Council (NYCC) commissioned WSP in July 2020 to produce a Places and Movement feasibility study for town centres, Selby, Tadcaster and Sherburn in Elmet. The study is funded by the York and North Yorkshire Local Enterprise Partnership (LEP), NYCC and this Council to develop proposed solutions to current issues and future requirements in our town centres. The vision of the study is for Selby District Town Centres to be transformed by 2030 into exemplary, forward thinking, attractive places accessible to all, and places that people want to live and work in and enjoy.

1.2 The objectives of the study are to:

- To enable modern accessibility in a historic environment
- To create a positive perception of place and strong local identity
- Futureproofing to support wider objectives (planning for and managing environmental constraints)

1.3 The outcomes of the study are to identify projects and agree packages of interventions for enhancing the public realm and managing access and movement to and within Selby District town centres over the next 5-10 years. These projects are short-to-medium term, with the most immediate worked up broadly to Department for Transport Strategic Outline Business Case (SOBC) level, for funding bids for delivery. The three expected options for highway changes in Selby are outlined in Section 4 in this report, although the detailed proposals for both vehicle movements and enhanced town centre places will be set out in the April 2021 consultation.

1.4 SDC and NYCC have identified the following long-term outputs and outcomes that would be realised by successful implementation of the Places and Movement Study proposals, subject to funding available. Proposals will include physical interventions as well as behavioural change measures:

- Towns that are accessible for all
- Mode shift away from private vehicles
- Increased walking and cycling
- Improved integration between transport modes

- Increased footfall in town centres
- Improved air quality
- Reduced congestion
- Reduction of HGV movements through town centres
- Reduced carbon emissions
- Improved public realm
- Improved economy
- Improved sense of place and pride

1.5 The methodology for the study included workshops with key stakeholders to identify issues and solutions, together with assessment and transport & highway modelling work to evidence the recommended options and design concept work for each area. After public consultation has taken place during April 2021 the potential delivery interventions will be refined further. The final stage of the study is to select a preferred option for production of preliminary designs which will inform the business case. It is important to establish projects to allow the Council to make quick and effective bids in responses to any new Government funding streams, for example the recently announced £4bn Levelling Up Fund.

2. Wider Regeneration Context

2.1 It is important that study proposals are developed alongside other improvements to these town centres taking place over the next 5 years and beyond. A joined-up approach will ensure both current schemes and aspirational development schemes are fully considered in the study. It is expected that travel into the town centres will increase with planned growth and redevelopment and we want to influence by which mode people choose to travel including encouraging shorter journeys by cycling and on foot and enhancing public transport. Other future drivers of change (social, economic, demographic, and environmental factors) are also considered.

2.2 The study covers all three of the town centres in Selby District but the most extensive proposals will be in Selby town centre, which is the main district centre and has the most significant movement issues, including an Air Quality Management Area (AQMA) along New Street / The Crescent.

2.3 Members will be aware that this Council has been awarded £17.5m of Transforming Cities Fund (TCF) for redevelopment of Selby station, and surrounding area, to improve access and linkages to the town centre and wider region and improving integration between sustainable transport modes. TCF proposals will also undergo public consultation in February 2021. The Places and Movement Study proposals consider the current TCF design options.

2.4 Town centres revitalisation work has been carried out by the council with The People and Places Partnership, to survey the three town centres (Selby, Sherburn in Elmet and Tadcaster) and evidence a 'forward framework' and action plans to support centres to thrive with a range of physical, digital, and cultural projects delivered in partnership with key stakeholders in the local

community. This work is now at delivery stage with committed funding for each town centre and projects being developed which deliver against the local priorities. The council has also developed a Visitor Economy Strategy and draft Cultural Development Framework which will increase the number of events and activities taking place and increase footfall within town centres.

- 2.5** Selby District Council successfully applied for Historic England High Street Heritage Action Zone (HAZ) funding in 2019. Following the successful bid a four-year programme of activity at the historic core of Selby town is underway. This includes enhancing public realm with exceptional design and creating cultural and community experiences that will connect residents and visitors with the heritage of Selby. The Places and Movement Study is therefore considering materials, enhancing heritage and alignment with existing HAZ schemes.
- 2.6** Selby District Council produced a Local Cycling and Walking Infrastructure Plan (LCWIP) for the District as requested by Government, outlining active travel proposals for new cycling and walking infrastructure in Selby and Sherburn in Elmet, improving key arterial routes. Funding is now being sought for these plans. The Places and Movement Study will build on these proposals.
- 2.7** The study proposals also take into account the proposed future residential and employment growth that is being consulted on in the draft Local Plan Preferred Options document, and environmental considerations of climate change, flooding, and low carbon aspirations.

3. Current Issues

- 3.1** Each of the town centres will have different proposals due to localised issues, however common themes include poor pedestrian and cycling permeability, pinch point junctions and traffic congestion. The study will seek to address these issues as well as improving the quality of the environment, safety, and creating attractive places and public realm enhancements.
- 3.2** In Selby, the study aims to address the AQMA and congestion by reducing unnecessary journeys through the town centre, to reduce queuing traffic and improve the experience of people using town centres to encourage dwell time to support the town centre to thrive.
- 3.3** Sherburn in Elmet has seen a significant increase in housing and employment developments in the town including the recently developed Sherburn2 Business Park. The study aims to improve the sense of place in the village centre, by prioritising pedestrians and considering vehicle movements and connectivity with surrounding employment areas, whilst recognising the constraints of further development.
- 3.4** Tadcaster proposals are currently being developed to reflect emerging proposals within the Local Plan – Preferred Option, which is out for consultation between late January and March 2021. The early study work for Tadcaster has identified the need to improve the attractiveness of key entry points to the town

and improving the quality of existing public spaces to allow greater enjoyment of the town.

3.5 The Places and Movement Study work for Tadcaster will now pause briefly until the response to Local Plan proposals are known and complimentary projects can be identified. The Council will work with NYCC in the near future to progress such proposals but the Places and Movements consultation for Tadcaster will only take place when the necessary clarity is established for the town centre proposals.

4. Public Consultation and Study Options

4.1 The purpose of the consultation is to measure the support for specific proposals and identify which elements are the most popular. Draft options have been developed for public consultation and are outlined below. However, all of the proposals are options for change and are not commitments; all will require further decisions from this Council and NYCC and identification of funding sources if they are to be implemented in the future.

4.2 A briefing will take place on 18th March 2021 regarding the Places and Movements Study for SDC Members. The public consultation is proposed to take place online over three weeks (currently proposed to be 5th - 25th April 2021). The consultation will include images at viewpoints of different locations within Selby and Sherburn-in Elmet to show the scale of change under the different options. Accompanying text will explain the proposed changes and the related outcomes.

4.3 Consultation material will be produced as a series of simple maps/drawings, with text to describe each option and what it aims to achieve, including proposed advantages and disadvantages. At least one online consultation event will take place. Print material will also be made available for those without online access and leaflets/posters displayed in each of the local centres. Due to the Covid-19 pandemic, and associated restrictions, there will not be person to person consultation events. Detailed consultation materials are still being worked up and these will be shared with the Executive ahead of the consultation.

Selby Proposals

4.4 The public consultation will include a variety of potential improvements to key streets and spaces in Selby town centre to encourage people to spend more time there and provide opportunities to eat, drink and shop and to enjoy events. In addition, options and scenarios for highway changes have been developed, sifted and tested and three schemes have come forward as possible future packages. These are as follows, with the table below setting out an overview of the key elements for each of the Selby options:

Option	Description of key feature	Advantages	Disadvantages
Do	Minor	Some may view the lack	Limited quantifiable

minimum	enhancement to traffic signals and change of palette of materials	of change as a positive	benefit No reallocation of road space to sustainable modes Limited impact on public realm
Do something	Bus gate on Gowthorpe, one way between Scott Road and Water Lane	Enables significant enhancements to Gowthorpe/The Crescent Benefits the Air Quality Management Area (AQMA) Provides capacity for cycling infrastructure Maintains access for buses, taxis and servicing	Scheme will require controls on outlying streets to prevent rat-running and provide appropriate alternative routeing options. Some surrounding streets will be less able to deliver the place aspirations.
Do maximum	One way loop / gyratory (Westbound on Gowthorpe, Northbound on Scott Road, Eastbound on Flaxley Road)	Enables significant enhancements to Gowthorpe/The Crescent Allows enhancements to cycle infrastructure Significant AQMA benefits Ability to effect significant improvement at gateways	Potential detrimental impact on buses, taxis and servicing vehicles. Scheme will require controls on outlying streets to prevent rat-running and provide appropriate alternative routeing options. Roads forming part of the gyratory system may be less able to provide an enhanced sense of place.

Table 1.0

4.5 Each scheme results in improvements to public realm in Selby, enhancing spaces and place, and creating an attractive environment. The Do minimum option will have less impact on place. The Do something option will result in significant enhancement of The Crescent and Gowthorpe. The Do maximum option will allow the most significant changes to areas in Selby.

4.6 The public consultation will include images showing the impact of the 3 options on town centre spaces, including New Street, Gowthorpe, New Lane, Micklegate and Back Micklegate. Impacts on the Eastern and Western Gateways to the town centre (New Street/Riverside junction, and Scott Road Junction) will also be shown.

Sherburn in Elmet Proposals

- 4.7** Sherburn in Elmet proposals will also be consulted on as part of the public consultation, and the support for these proposals will be analysed to inform the preferred option in Sherburn in Elmet to take forward to delivery, subject to funding.
- 4.8** The options for Sherburn in Elmet are less extensive, due to the size of Sherburn, but focus predominantly on consolidating parking in Low Street, the main shopping area, in order to provide a more attractive pedestrian area. There is also potential to improve some of the key junctions in the town in order to reduce the visual impact of vehicles, reduce severance and make the core town centre more attractive to pedestrians and cyclists.

5. Alternative Options Considered

- 5.1** Smaller, piecemeal improvements within the centres, developed as and when funding becomes available, could have a negative impact on the overall functionality, connectivity, and growth of town centres. A holistic approach to place considers both the use of spaces by people and types of streets, alongside transport and environmental constraints such as Air Quality and traffic management.
- 5.2** By not producing any options for intervention, the town centres will continue to experience the current issues they face today, and not implementing changes to movement in town centres will limit future growth and development.
- 5.3** Sifting of the interventions has taken place by WSP, using a robust process against the project rationale. Previous draft options were discounted for reasons including cost, feasibility, timescales, and deliverability and not meeting the study aims and objectives.

6. Implications

- 6.1** Due to joint funding of the study with the LEP and NYCC, the study must be completed within agreed timescales and any changes to the programme for study outputs must be agreed with these partners. Planning permission will be required for schemes. Highway proposals must be jointly agreed with NYCC as the local highway authority.

6.2 Legal Implications

There are no legal implications at this stage.

6.3 Financial Implications

There are no direct financial implications because of this report – the work to develop the study is within existing approved budgets. Once the study is complete and potential improvements have been identified, work to develop business cases and subsequent implementation will be subject to further report(s) and future external funding bids. It should be noted that there are no funds identified within existing budgets to support this work beyond the study.

6.4 Policy and Risk Implications

The proposals will need to align with the Transforming Cities Fund (TCF) Selby Station project, having already received funding and committed for delivery in Selby Town Centre. The proposals must also take account of the High Street Heritage Action Zone project and recognise Selby Conservation Area in any design proposals.

The project will need to consider possible risk relating to the Covid-19 pandemic on resources.

6.5 Council Plan Implications

The actions are in line with and will help deliver the following aspects of the Council Plan by making the District:

- a great place to live, with regenerated town centres;
- a great place to enjoy, with more sustainable transport and improved community safety and public spaces.

The approach being taken also demonstrates our principles of being collaborative and community-focussed.

6.6 Resource Implications

The council's Regeneration Team is working jointly with NYCC on the study, (with WSP commissioned as the consultants delivering the study). Any proposals taken forward for funding bids will need to be agreed jointly and the detail of these proposals further developed with the Highways Authority.

6.7 Other Implications

Data protection: the public consultation will need to comply with data protection policies of NYCC and the council.

6.8 Equalities Impact Assessment

There are not considered to be any specific equalities implications in this report.

7. Conclusion

- 7.1** The Places and Movement Study provides an important opportunity to shape future changes to town centres to improve the places people live, work and visit in the District, with a package of proposals developed in order to seek funding for their delivery. The study proposals will include both short term (1-5 year) and medium term (5-10 year) interventions. However, before the proposals are developed further with detailed design work for funding bid stage, it is important to seek the views of the public and key stakeholders in selecting a preferred option to take forward. This will allow the proposals to be appropriately adapted to reflect these views and ensure that future decisions regarding the proposals

can be made with the benefit of these views. Executive are asked to approve the approach set out in this report for public consultation.

8. Background Documents

Selby District Economic Development Framework 2017-2022

9. Contact Officer:

Julian Rudd
Head of Economic Development and Regeneration
jrudd@selby.gov.uk
01757 292118

This page is intentionally left blank